



**Teacher:** I am Hylee Williams, part of the second grade teaching team here at M. Lynn Bennion Elementary. I am excited to be working here this year, and I hope to make second grade one of the best experiences for your child, and also you. I received my bachelor's degree in Elementary Education from the University of Utah. Learning is very important to me, and I feel that everyone can stay a learner as long as they put the effort forth. I will work with your child to show them strategies and give them the learning that will in turn help them love learning, and become a lifelong learner.

**Communication:** I feel that I am here to guide and teach your child, but you are the biggest support to their learning. I welcome any concerns or issues you may have, and maintaining open communication is always important. I am available Monday through Friday via phone call from 7:45-8:00, and 3:00-4:00. If you call during school instructional time, you will not be able to reach me and you will get my voicemail. Feel free to leave me a message which I will work hard to return after school has let out. Instructional time is very important to me, and it is vital to the students, so I thank you in advance for understanding my contact limitations during school hours. I am, however, available via e-mail at any time, and I will return any messages before or after school hours. I am free most any day Monday through Friday before or after school hours for an appointment, so please feel free to contact me and we can set it up.

**Phone:** 801-578-8108

**E-Mail:** hylee.williams@slcschools.org

**Curriculum:** Our curriculum programs are *Math Expressions* for math and *Wonders* for Language arts. We also have many learning experiences in addition to our programs that go along with the Utah Core Standards which can be found on UEN.org.

**Grading:** Students will be graded based on district set guidelines for a second grade student. Students are expected to complete homework that will be sent home on Monday, and is to be returned on Friday or the following Monday. Tests on the spelling and vocabulary will be given on Fridays regardless of student finishing homework. Students will also take a Unit test for Math, along with quizzes throughout that they will be graded on. Students will be working towards mastery of their subjects, so they will continue to practice and work on spelling and vocabulary and certain math facts until they are able to pass them off.

**Homework:** I feel confident that if students complete their homework on a daily basis, they will be able to master the material quickly. ***Students are also expected to read to/with an adult for 20 minutes every night, including weekends.*** Continual reading takes an important role within our class. I will send home leveled books for your student in a zip-lock bag that they will be responsible to return when they have finished reading each of them three times. They are responsible for their book in a bag, and if they lose them then they won't receive a new set. It will then be the parent's responsibility to provide

reading material for the student to complete their 20 minutes of daily reading. Your child's progress in their reading ability will continually grow if you are consistent with daily practice and help them learn to value reading as a life-long skill.

**Absences and Tardies:** Students are expected to attend school regularly. If there is an issue and your student will be absent you need to notify the school office through a phone call, but absences can only be excused with a note brought in to the front office. Your student will receive the missing work when they return to school unless prearrangements are made, and they will be expected to complete it, and the current work assigned.

**Discipline:** We use a school-wide standard for behavior that all students, no matter age or grade, are expected to follow. We have many opportunities to discuss this with students, and we make sure they are aware of our policies and routines. We also use Class Dojo as a school-wide behavioral tracker to award/take points for each student. You as the parent are able to connect with Class Dojo to track your student's progress daily. In our class there will also be three rules which all students are expected to follow. They are:

1. Respect Others
2. Respect Yourself
3. Respect Materials

All other rules fall under these three, and students will be either awarded or docked points in the class DOJO system on whether or not they follow the rules. Students will receive a private warning at least once, and if the behavior is not corrected they will receive a point deduction. If the behavior continues they will take time away from the activity to think by themselves about what they did and how they can change it. Your student may also lose out in participating in other activities based on the situation. I expect excellent behavior from my students, and I will make sure they all understand the rules and that everyone is treated fairly and with respect.

**Dress Code:** M. Lynn Bennion has a dress code that all students are expected to follow. Clothing is to be solid colors with no logos or pictures on it, however, designs and stripes are permitted. Please think of the weather and dress your student according to it. We will be going outside most every day for recess and other activities, and they need to be prepared.

**Birthdays:** We love to celebrate birthdays, if your child would like to bring a treat make sure that it is store bought and there is enough for all students in our class. We will celebrate summer birthdays at the end of the year, and all other birthdays during the week. If your child's birthday is on a weekend, please let me know in advance which day he/she would like to celebrate it in class.

**Visiting/Helping:** I would love to have volunteers in our class, please let me know if you'd be available and what you would like to help with. I also would love to know of any talents or skills you would be interested in sharing with our class.